



Institute of
Public Works
Engineering
Australia

This form is a Tax Invoice
For GST when you make a payment

ABN 60 286 550 760
Tax Invoice 23/09/10

17th NATIONAL WORKS & ENGINEERING CONFERENCE

23rd - 24th September, 2010

Prince of Wales Showgrounds, Holmes Road, Bendigo

SUPPORTING SPONSOR AGREEMENT

This Agreement sets out the features for a Supporting Sponsor package, and the benefits that each sponsor receives for his, her or its benefits.

It is a legally binding contract and binds the sponsor even when he, she or it arranges the sponsorship on behalf of a related entity.

The package for \$6,975 (including GST) will have the following features:

- **Sponsor** logo and **Supporting Sponsorship** acknowledged in conference promotional material
- **Sponsor** promotional material to be included in conference satchel (or equivalent). Actual detail of material to be agreed
- **Sponsor** logo and **Supporting Sponsorship** acknowledgment to be printed in conference program
- **Advertising** of one half page in the "ACCESS" magazine in a prominent location, and will be promoted as the **Supporting Sponsor** at all association functions leading up to the event
- **Sponsors** stand is located between conference and catering areas, with priority choice within the exhibition floor plan
- **Three Invitations** for all day complimentary catering including morning and afternoon teas, lunches, conference dinner (reserved tables at dinner on request) and pre dinner drinks plus business breakfast Friday
- **Sponsor** to be formally acknowledged at conference dinner, business breakfast and during conference proceedings
- **Website** acknowledgement on the MWOA website displaying your logo and promotional message
- **Demonstration** option to be organised and advertised as part of the conference program and available on request and subject to conference programming and allocated area.
- **Stand size** is optional, either 6m x 3m, 6m x 6m, or 12m x 12m, with demonstration available in all options, but must notify on application form the stand size required & if requiring demonstration option, which is subject to program theme & approval.

Important Points:

- The benefits do not include attendance at the conference sessions, conference dinner. Exhibitors are very welcome to attend the conference dinner @ \$125 each on the Thursday evening and business breakfast @ \$95 each on the Friday, including lunch, morning and after tea for both days

Municipal Works Officers Association
PO Box 1254, Geelong, 3220
Phone: 0418 144 460 Email: stephen@mwoa.com.au



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- Carpet and additional furnishings are at cost through the Conference Service Contractor
- A deposit of \$3,500 including GST is required to secure the stand. **Any balance must be paid on or before 2nd August 2010**

SUPPORTING SPONSOR AGREEMENT

Please indicate from the following:

COMPANY NAME: (max 25 letters) _____

- | | |
|--|---|
| <input type="checkbox"/> Stand - 6m x 3m | <input type="checkbox"/> Stand – 6m x 6m |
| <input type="checkbox"/> Stand 12m – 12m | <input type="checkbox"/> Stand – Larger on Agreement |
| <input type="checkbox"/> Additional Dinner Guests @ \$125 each | <input type="checkbox"/> Additional Stand Attendees @ \$95 each |

Demonstration:
Description: _____
Time Required: _____
Preparatory Works: _____
Additional Requirements (ie OH&S) _____
Additional Requests: _____

.....
Signed _____ Print name of Signatory _____

.....
Date _____ Company Address _____ Telephone _____

Payment Method		Tax Invoice ABN 60 286 550 760	
Payment Method:	<input type="checkbox"/> Credit Card: details below	<input type="checkbox"/> Cheque enclosed payable to MWOA P O Box 1254 Geelong Vic 3220	Amount Payable: \$ _____ includes GST
	<input type="checkbox"/> Please invoice		
Credit Card Details:	<input type="checkbox"/> VISA	<input type="checkbox"/> MasterCard	Name on Card: _____
Card Number:	Expiry: ____ / ____		Authorised Signature: _____

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Cancellation Policy

*Only one registration per form. For additional delegates, please photocopy this form. An administration fee of 10% will be deducted from any refund due to cancellations prior to 2nd August 2010. **No refunds for cancellation after 2nd August 2010 will be made.** However a substitute delegate is welcome. All cancellations and substitutes must be faxed in writing to MWOA on (03) 5250 3008. MWOA reserves the right to defer, amend or cancel the program.*

**Return Registration to Municipal Works Officers Association, PO Box 1254, Geelong, Vic, 3220
Tel 0418 144 460; Fax (03) 5250 3008; Email: stephen@mwoa.com.au**