



<p>RISK RATING</p> <p>1 HIGH</p> <p>2 MEDIUM</p> <p>3 LOW</p>	<p>SAFE WORK METHOD STATEMENT</p> <p>Title: : Air Tools Operation</p> <p>Ref No: 1</p>	<p>I approve the use of this Safe Work Method Statement:</p> <p>NAME: _____ POSITION: Department Manager</p> <p>SIGNATURE: _____ DATE: ___/___/___</p>
		<p>Project: OPERATING A AIR TOOL</p>
<p>Critical Steps in this Activity:</p>	<p>Potential Hazards:</p>	<p>Safety Controls:</p>
<ul style="list-style-type: none"> • Prepare site, plan job • Carry out site assessment and implement controls • MEDIUM 	<ul style="list-style-type: none"> • Slips • Trips • Falls • Fatigue • Public and other workers • Services • Traffic • Manual handling 	<ul style="list-style-type: none"> • Remove loose material from worksite • Work on flat ground • Plan jobs with sufficient rest breaks • Clear work area of non – essential people • Barricade area if appropriate • Check and mark location of any services • Use appropriate traffic control plan • Wear PPE • Use correct lifting technique • Lift to own strength • Use 2 people for heavier lifts • Take rest break as required
<ul style="list-style-type: none"> • Prepare tool for operation • Check tool to ensure it is ready for use • Connect air hose to tool • Start compressor (where applicable) • Turn on air to power tool at compressor • MEDIUM 	<ul style="list-style-type: none"> • Faulty equipment • Faulty hoses • Faulty couplings • Uncontrolled tools • Pressurized hoses 	<ul style="list-style-type: none"> • Do NOT use any tools that is faulty – return to workshop for repairs • Check hose and couplings • DO NOT use if unsafe • Check tool trigger is in the OFF position • Only trained personal to operate • Ensure hoses are clear of traffic area • Check couplings are secure • DO NOT aim at body or other people

<ul style="list-style-type: none">• Operate power tool• Use power tool in accordance with manufactures specification <p>• MEDIUM</p>	<ul style="list-style-type: none">• Manual handling (stands)• Noise• Dust• Flying particles	<ul style="list-style-type: none">• Ensure stable footing and firm hold• Keep feet and hands well clear of impact zone• Wear hearing protection• Wear complete eye protection
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License/Training		List Plant-Equipment	
<i>Work Activity Induction Red Card</i>		<i>Ute, Compressor, hoses, air gun, air tools</i>	
List: /Personal Protective Equipment required for this Activity	List Equipment Maintenance Checks required for this Activity	Engineering Certificates	Hazardous Substance
<i>Hi visibility clothing Ear Protection Fully enclosed eye protection Sunscreen Gloves Safety Boots</i>	<i>Daily equipment checks Plant Pre-start up check list</i>	Type	Type
Duties & Responsibilities			
To ensure the safety of co-workers and general public. To report all incidents and near misses to team leader. Ensure equipment is in safe working order. Perform safety checks of equipment			

Safe Work Method Statement

The personnel listed below have been made aware of and understand the procedure, hazards and control measures outlined in the Safe Work Method Statement. They will abide by the control measures outlined within the Safe Work Method Statement.

Name	Position	Signature

Any changes, additions or deletions made to this Safe Work Method Statement are to be covered with the above personnel and The Principal Contractor representative at a Toolbox meeting. (Record date and time of Toolbox meeting below)

Date: _____
Time: _____
Comments: _____

Reviewed by: _____ **Date:** _____