

<p><b>RISK RATING</b></p> <p><b>1 HIGH</b></p> <p><b>2 MEDIUM</b></p> <p><b>3 LOW</b></p>	<p><b>SAFE WORK METHOD STATEMENT</b></p> <p>Title: :</p> <p>Ref No: 1</p>	<p>I approve the use of this Safe Work Method Statement:</p> <p><b>NAME:</b> _____ <b>POSITION:</b> Department Manager</p> <p><b>SIGNATURE:</b> _____ <b>DATE:</b> ___/___/___</p>
		<p><b>Work Site/Project/Depot:</b></p>
<p><b>Critical Steps in this Activity:</b></p>	<p><b>Potential Hazards:</b></p>	<p><b>Safety Controls:</b></p>
<ul style="list-style-type: none"> <li>Preparation</li> <li><b>MEDIUM</b></li> </ul>	<ul style="list-style-type: none"> <li>Inadequate planning</li> </ul>	<ul style="list-style-type: none"> <li>Identify people, PPE, potential hazards and safety controls prior to commencement of works</li> <li>Site induction for all employee's to know role for each job</li> <li>Team leaders to issue traffic management plan to work crew</li> <li>All relevant signs to be placed on vehicles</li> </ul>
<ul style="list-style-type: none"> <li>Travel to work site</li> <li><b>MEDIUM</b></li> </ul>	<ul style="list-style-type: none"> <li>Drivers</li> </ul>	<ul style="list-style-type: none"> <li>Be in possession of proper drivers/operator license</li> <li>Being aware while driving</li> <li>Travel at speed according road conditions and load</li> </ul>
<ul style="list-style-type: none"> <li>Placing traffic control devices at worksite</li> <li><b>MEDIUM</b></li> </ul>	<ul style="list-style-type: none"> <li>Poor drivers</li> <li>Inappropriately traffic control measures</li> <li>Native vegetation</li> </ul>	<ul style="list-style-type: none"> <li>Follow traffic management plan from team leader</li> <li>Ensure the traffic control measures are appropriately for all weather conditions ( especially the wind on roads )</li> <li>Use of appropriate PPE visibility clothing by all personnel</li> <li>Stay alert for traffic on worksite</li> <li>All vehicles will turn at intersections or in private property gateways when placing devices out</li> </ul>
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License/Training		List Plant-Equipment	
Drivers License Work Activity Induction Red Card			
List: /Personal Protective Equipment required for this Activity	List Equipment Maintenance Checks required for this Activity	Engineering Certificates	Hazardous Substance
<i>Hi visibility clothing</i>  <i>Ear Protection</i>  <i>Chaps</i>  <i>Sunscreen</i>  <i>Combination Helmet</i>  <i>Safety Boots</i>		<b>Type</b>	<b>Type</b>
Duties & Responsibilities			
To ensure the safety of co-workers and general public. To report all incidents and near misses to team leader. Ensure equipment is in safe working order. Perform safety checks of equipment			

