

<p>RISK RATING</p> <p>1 HIGH</p> <p>2 MEDIUM</p> <p>3 LOW</p>	<p>SAFE WORK METHOD STATEMENT</p> <p>Title: : Bench Grinder Operation</p> <p>Ref No: 1</p>	<p>I approve the use of this Safe Work Method Statement:</p> <p>NAME: _____ POSITION: Department Manager</p> <p>SIGNATURE: _____ DATE: ___/___/___</p>
		<p>Project: OPERATING A BENCH GRINDER</p>
<p>Critical Steps in this Activity:</p>	<p>Potential Hazards:</p>	<p>Safety Controls:</p>
<ul style="list-style-type: none"> • Make sure work area is clean and clear • LOW 	<ul style="list-style-type: none"> • Slips • Trips • Falls • Unauthorized personal 	<ul style="list-style-type: none"> • Clear area of debris • Clear area of unauthorized personal
<ul style="list-style-type: none"> • Consider operator's skill level for this job • LOW 	<ul style="list-style-type: none"> • Inexperienced operator's 	<ul style="list-style-type: none"> • Ensure operator properly trained • Read manufacture's manual before operating • Check location of STOP switch
<ul style="list-style-type: none"> • Carry out equipment checks • LOW 	<ul style="list-style-type: none"> • Faulty equipment 	<ul style="list-style-type: none"> • Ensure guards are in place • Check steel rest is correctly adjusted • Check electrical leads are in good condition and tagged • Check condition of grinding wheel
<ul style="list-style-type: none"> • Operate bench grinder • Switch on bench grinder 		

<ul style="list-style-type: none"> • Work steel across stone (to ensure even wear) • LOW 	<ul style="list-style-type: none"> • Flying pieces of steel • Noise • Entanglement • Hot steel • Steel knocked from gasp 	<ul style="list-style-type: none"> • Wear complete eye protection • Hearing protection must be worn • Loose clothing should not be worn • Use cooling bath • Ensure steel is supported or held correctly
<ul style="list-style-type: none"> • Finish job • Switch off bench grinder 		

License/Training		List Plant-Equipment	
Work Activity Induction		<i>Bench Grinder</i>	
List: /Personal Protective Equipment required for this Activity	List Equipment Maintenance Checks required for this Activity	Engineering Certificates	Hazardous Substance
<i>Hi visibility clothing</i> <i>Ear Protection</i> <i>Eye Protection</i> <i>Safety Boots</i>	<i>Daily equipment checks</i> <i>Plant Pre-start up check list</i>	Type	Type
Duties & Responsibilities			
To ensure the safety of co-workers and general public. To report all incidents and near misses to team leader. Ensure equipment is in safe working order. Perform safety checks of equipment			

