



<p>RISK RATING</p> <p>1 HIGH</p> <p>2 MEDIUM</p> <p>3 LOW</p>	<p>SAFE WORK METHOD STATEMENT</p> <p>Title: : Hand Lawn Mowing Operation</p> <p>Ref No: 1</p>	<p>I approve the use of this Safe Work Method Statement:</p> <p>NAME: _____ POSITION: Department Manager</p> <p>SIGNATURE: _____ DATE: ___/___/___</p>
		<p>Project: CUTTING LAWNS</p>
<p>Critical Steps in this Activity:</p>	<p>Potential Hazards:</p>	<p>Safety Controls:</p>
<ul style="list-style-type: none"> Pre start maintenance checks MEDIUM 	<ul style="list-style-type: none"> Inhaling fumes Fire Cuts Lacerations 	<ul style="list-style-type: none"> Check fuel level and top up if necessary Ensure area is free from any ignition sources, eg flame or sparks Do not refuel in confined spaces due to danger of inhaling fumes Ensure correct fuel mixture is used Check overall condition of mower, especially the undercarriage Check whether blades are broken/damaged replace if necessary Ensure blades are securely fastened Check nuts and bolts on handle or any other part of mower are securely fastened
<ul style="list-style-type: none"> Attach grass catcher LOW 	<ul style="list-style-type: none"> Cuts Lacerations 	<ul style="list-style-type: none"> Ensure that grass catcher is securely attached to the mower Ensure any other safety devices are securely in place Ensure all attachments are in good working order

<ul style="list-style-type: none"> • Inspect area to be mowed • MEDIUM 	<ul style="list-style-type: none"> • Cuts • Lacerations • Flying debris • Eye injury • Hearing damage • Strains Runaway mower • Slipping • Tripping 	<ul style="list-style-type: none"> • Clear area of any people before commencing mowing • Survey area to be mowed • Check slope of land if applicable • Clear area to be mowed of any obvious hazards eg:hoses, above ground sprinklers ,stones ,large twigs • Be aware of potential hazardous low tree branches • Select correct height adjustment for the task at hand, taking into account uneven ground
<ul style="list-style-type: none"> • Commence mowing operations • MEDIUM 	<ul style="list-style-type: none"> • Cuts • Laceration • Flying debris • Eye injury • Hearing damage • Strains • Runaway mower • Slipping • Tripping 	<ul style="list-style-type: none"> • Put on all other protective clothing/equipment before starting the mower • A broad brimmed hat should be worn and sunscreen applied if hot weather conditions • Ensure mower is started in an area that is grassed or stable and flat to avoid sand or flying debris being blown up into employee's face • Ensure feet are in the correct position to stabilize mower and prevent from mowing • Always keep feet well clear of blades when starting and operating mower • Ensure stable footing when mowing on a slope or when mowing backwards to avoid slipping or mowing getting away from operator
<ul style="list-style-type: none"> • SPECIAL NOTE 		<ul style="list-style-type: none"> • Should other people enter area while mowing is being conducted, Stop mowing immediately? Ask them to leave or to work in other area's if possible

<ul style="list-style-type: none"> Emptying grass catcher during mowing operation MEDIUM 	<ul style="list-style-type: none"> Cuts Laceration Flying debris Eye injury Hearing damage Runaway mower Back strains 	<ul style="list-style-type: none"> Ensure mower is parked in a flat, stable area Ensure mower is idled back to the lowest engine speed possible prior to removing grass catcher Always use correct lifting techniques when detaching, lifting and emptying catcher Ensure grass catcher is securely reattached to mower before recommencing mowing operations
<ul style="list-style-type: none"> Refueling mower during mower operations MEDIUM 	<ul style="list-style-type: none"> Inhaling fumes Fire Runaway mower 	<ul style="list-style-type: none"> Ensure mower is parked in a cleared flat and stable area Switch off mower and allow to cool before refueling Ensure correct pouring device is used Make sure area is free from any ignition sources eg: flame, sparks or cigarettes Ensure correct fuel mixture is used
<ul style="list-style-type: none"> Clean up MEDIUM 	<ul style="list-style-type: none"> Cuts Gashes slipping 	<ul style="list-style-type: none"> Thoroughly check mower for any damage Report any equipment damage to team leaders Place safety tag (DANGER DO NOT USE) on equipment until repaired On completion of repairs and service clean mower, thoroughly (with high pressure cleaner ensuring proper care is taken and the correct protective clothing / equipment is being worn)

License/Training	List Plant-Equipment
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<i>Drivers License</i> <i>Work Activity Induction</i> <i>Red Card</i>	<i>Ute, Lawn Mower</i>
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List: /Personal Protective Equipment required for this Activity	List Equipment Maintenance Checks required for this Activity	Engineering Certificates	Hazardous Substance
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<i>Hi visibility clothing, Mask</i> <i>Ear Protection</i> <i>Eye Protection</i> <i>Sunscreen</i> <i>Safety Boots</i> <i>Sunscreen</i> <i>Broad Brimmed Hats</i>	<i>Daily equipment checks</i> <i>Plant Pre-start up check list</i>	Type	<i>Fuel</i> Type
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Duties & Responsibilities

<p>To ensure the safety of co-workers and general public. To report all incidents and near misses to team leader. Ensure equipment is in safe working order. Perform safety checks of equipment</p>
