

<p><b>RISK RATING</b></p> <p><b>1 HIGH</b></p> <p><b>2 MEDIUM</b></p> <p><b>3 LOW</b></p>	<p><b>SAFE WORK METHOD STATEMENT</b></p> <p>Title: : Larpent Road Widening</p> <p>Ref No: 1</p>	<p>I approve the use of this Safe Work Method Statement:</p> <p><b>NAME:</b> _____ <b>POSITION:</b> Department Manager</p> <p><b>SIGNATURE:</b> _____ <b>DATE:</b> ___/___/___</p>
		<p><b>Project:</b> <b>WIDENING OF SHOULDES ON LARPENT ROAD</b></p>
<p><b>Critical Steps in this Activity:</b></p>	<p><b>Potential Hazards:</b></p>	<p><b>Safety Controls:</b></p>
<ul style="list-style-type: none"> <li>Preparation</li> <li><b>MEDIUM</b></li> </ul>	<ul style="list-style-type: none"> <li>Inadequate planning</li> </ul>	<ul style="list-style-type: none"> <li>Identify people, equipment, PPE, potential hazards and safety controls prior to commencement of works</li> <li>Site induction for all employee's to know role for each job</li> <li>Conduct induction/toolbox meetings to explain contents of the safe work method statement</li> <li>Discuss all hazards and control measures related to the work to be carried out</li> <li>Consult with employee's and suppliers performing this work, and seek input in the final version prior to works begin</li> <li>Team leader to issue traffic management plan to work crew</li> <li>All relevant signs to be placed on vehicle</li> <li>All services to be located before commencement of works begin and marked on roadway with depth</li> </ul>

<ul style="list-style-type: none"> <li>• Travel to work site</li> <li>• <b>MEDIUM</b></li> </ul>	<ul style="list-style-type: none"> <li>• Traffic</li> <li>• Drive into other people, road users or plant</li> <li>• Drive off embankment</li> <li>• Poor drivers</li> </ul>	<ul style="list-style-type: none"> <li>• Be in possession of proper drivers/operator license</li> <li>• Being aware while driving</li> <li>• Travel at speed according road conditions and load</li> </ul>
<ul style="list-style-type: none"> <li>• Placing traffic control devices at worksite</li> <li>• <b>HIGH</b></li> </ul>	<ul style="list-style-type: none"> <li>• Poor drivers</li> <li>• Inappropriately traffic control measures</li>   <li>• Flora &amp; fauna</li> <li>• Through local traffic</li>   <li>• Manual handling injuries</li> <li>• Overgrown vegetation</li> <li>• Cluttered surface</li> </ul>	<ul style="list-style-type: none"> <li>• Follow traffic management plan from team leader</li> <li>• Ensure the traffic control measures are appropriately for all weather conditions (especially the wind on this road)</li> <li>• Use of appropriate PPE high visibility clothing by all personnel</li> <li>• Stay alert for traffic on worksite</li> <li>• All vehicle will turn at intersection or in private gateways when placing devices out</li> <li>• High visibility clothing must be worn by all Cosworks employee's plus all sub Contractors who are on site</li> <li>• Safety boots to be worn</li> <li>• Spotters to be used</li> <li>• All rotary beacons must be turned on in work vehicles</li> <li>• Red card training required by all staff</li> <li>• Use extra people to make the job safer and lighten the load</li> <li>• Lift within your capacity</li> <li>• Worksite to be assessed prior to commencement of works and any hazards roadside vegetation to be slashed or removed</li> <li>• Worksite to be assessed daily to assess the traffic management plan against operations for any cluttered area's</li> </ul>

<ul style="list-style-type: none"> <li>• Box out shoulders to width &amp; depth</li> <li>• <b>MEDIUM</b></li> </ul>	<ul style="list-style-type: none"> <li>• Through local traffic</li> <li>• Plant/machinery</li> <li>• Underground service</li> <li>• Overhead services</li> <li>• Crushing</li> </ul>	<ul style="list-style-type: none"> <li>• Traffic controlled as per traffic management plan</li> <li>• All plant/machinery operators must be licensed/competent</li> <li>• “ Dial Before You Dig “ prior to commencement of works</li> <li>• Spotter required if working under power lines</li> <li>• Staff to be aware of their surroundings and machinery in operations</li> <li>• Red card training required for all staff</li> </ul>
<ul style="list-style-type: none"> <li>• Add material</li> <li>• <b>MEDIUM</b></li> </ul>	<ul style="list-style-type: none"> <li>• Tipping Loads</li> <li>• Plant/machinery</li> <li>• Overhead services</li> <li>• Through local traffic</li> </ul>	<ul style="list-style-type: none"> <li>• All employee’s and sub contractors to be well clean of trucks when tipping loads of materials</li> <li>• Staff to be aware of their surroundings and machinery in operations</li> <li>• A spotter may be required when tipping loads if trucks are near overhead services</li> <li>• Traffic controlled as per traffic management plan</li> </ul>
<ul style="list-style-type: none"> <li>• Spread and compact materials</li> <li>• <b>MEDIUM</b></li> </ul>	<ul style="list-style-type: none"> <li>• Tipping Loads</li> <li>• Plant/machinery</li> <li>• Through local traffic</li> <li>• Rollers</li> </ul>	<ul style="list-style-type: none"> <li>• All employee’s and sub contractors to be well clean of trucks when tipping loads of materials</li> <li>• Staff to be aware of their surroundings and machinery in operations</li> <li>• Traffic controlled as per traffic management plan</li> <li>• All employee’s must wear hearing protection when operating a roller</li> </ul>

<ul style="list-style-type: none"> <li>• Dress for sealing</li> <li>• <b>MEDIUM</b></li> </ul>	<ul style="list-style-type: none"> <li>• Plant/machinery</li> <li>• Through local traffic</li> </ul>	<ul style="list-style-type: none"> <li>• Staff to be aware of their surroundings and machinery in operations</li> <li>• Traffic controlled as per traffic management plan</li> </ul>
<ul style="list-style-type: none"> <li>• Clean up worksite</li> <li>• <b>MEDIUM</b></li> </ul>	<ul style="list-style-type: none"> <li>• Manual Handling</li> <li>• Waste</li> </ul>	<ul style="list-style-type: none"> <li>• Use extra people to make the job safer and lighten the load</li> <li>• Lift within your capacity</li> <li>• All waste product that you have cleaned from site should be taken straight to transfer station and waste docket should be kept for records</li> </ul>
<ul style="list-style-type: none"> <li>• Records</li> <li>• <b>LOW</b></li> </ul>	<ul style="list-style-type: none"> <li>• Documentation</li> </ul>	<ul style="list-style-type: none"> <li>• All relevant forms as traffic management daily records, day works sheets, diary notes, photo's which are relevant to this job must be filled in and keep for records</li> </ul>

<b>License/Training</b>		<b>List Plant-Equipment</b>	
Drivers License Work Activity Induction Red Card		<i>Planner, Trucks, Grader, Ute's, Water carts, Rollers, Signs, Flashing lights, Flags, Pegs, Paint, Loader,</i>	
<b>List: /Personal Protective Equipment required for this Activity</b>	<b>List Equipment Maintenance Checks required for this Activity</b>	<b>Engineering Certificates</b>	<b>Hazardous Substance</b>
<i>Hi visibility clothing</i> <i>Ear Protection</i> <i>Hard Hats</i> <i>Sunscreen</i> <i>Sun Hats</i> <i>Safety Boots</i>	<i>Plant log sheets</i>	<b>Type</b>	<b>Type</b>
<b>Duties &amp; Responsibilities</b>			
To ensure the safety of co-workers and general public. To report all incidents and near misses to team leader. Ensure equipment is in safe working order. Perform safety checks of equipment			

