



RISK RATING 1 HIGH 2 MEDIUM 3 LOW	SAFE WORK METHOD STATEMENT Title: : Pit Works Operation Ref No: 1	I approve the use of this Safe Work Method Statement: NAME: _____ POSITION: Department Manager SIGNATURE: _____ DATE: ___/___/___
		Project: LAYING OF PITS
Critical Steps in this Activity:	Potential Hazards:	Safety Controls:
<ul style="list-style-type: none"> Establish equipment to site LOW 	<ul style="list-style-type: none"> Slips trips & falls Struck by vehicle/plant 	<ul style="list-style-type: none"> Maintain good housekeeping procedures Keep steps, grab rails, ramps etc free from grease, oil etc Ensure personnel keep clear of loading area
<ul style="list-style-type: none"> Check environmental & safety protocols in place LOW 	<ul style="list-style-type: none"> Slips trips & falls Manual handling UV radiation 	<ul style="list-style-type: none"> Maintain good housekeeping procedures Clear obstructions Be aware of weight before lifting if you think to heavy use two man lift Ensure UV rated high visibility clothing is worn Also issue sunscreen
<ul style="list-style-type: none"> Excavate materials as directed MEDIUM 	<ul style="list-style-type: none"> Noise from plant Underground services Overhead Services Hit by falling debris Struck by vehicle/plant Dust & other fibers 	<ul style="list-style-type: none"> Issue hearing protection to personnel when working around backhoe and other plant Before digging be aware where underground services are and make sure you get them located Ensure minimum clearance to power lines is maintained Use spotter Ensure all personnel keep clear of working area also are wearing hardhats Observe site traffic management plan Issue respiratory protection if dust cannot be eliminated

<ul style="list-style-type: none"> • Lifting pits or other loads • MEDIUM 	<ul style="list-style-type: none"> • Overloading • Lifting equipment breakage • Struck by suspended objects 	<ul style="list-style-type: none"> • Ensure loads does not exceed SWL of equipment • Use only correct rated slings & chains with current inspection tags • Only trained persons within the lifting area • Hardhats must be worn at all times
<ul style="list-style-type: none"> • Clean up & make safe • LOW 	<ul style="list-style-type: none"> • Slips trips & falls • Manual handling • UV radiation 	<ul style="list-style-type: none"> • Maintain good housekeeping procedures • Clear Obstructions • Be aware of weight before lifting if you think too heavy use two man lift • Ensure UV rated high visibility clothing is worn • Also issue sunscreen
<ul style="list-style-type: none"> • Equipment maintenance • MEDIUM 	<ul style="list-style-type: none"> • Slips trips & falls • Manual handling • UV radiation • Crush hazard 	<ul style="list-style-type: none"> • Maintain good housekeeping procedures • Keep steps, grab rails, ramps etc free from grease, oil etc • Beware of weight before lifting if you think too heavy use two man lift • Ensure UV rated high visibility clothing is worn • Also issue sunscreen • Ensure equipment parked on stable ground, isolate electrics and ensure park brake is applied

License/Training		List Plant-Equipment	
Drivers License Work Activity Induction Red Card		<i>Trucks, Backhoe, Loader, Shovel, Crowbar, Slings & Chains, Level, String Lines, Chainsaws,</i>	
List: /Personal Protective Equipment required for this Activity	List Equipment Maintenance Checks required for this Activity	Engineering Certificates	Hazardous Substance
<i>Hi visibility clothing</i> <i>Ear Protection</i> <i>Eye Protection</i> <i>Sunscreen</i> <i>Helmet</i> <i>Safety Boots</i>	<i>Daily equipment checks</i> <i>Plant Pre-start up check list</i>	Type <i>Traffic Management Plan</i>	Type
Duties & Responsibilities			
To ensure the safety of co-workers and general public. To report all incidents and near misses to team leader. Ensure equipment is in safe working order. Perform safety checks of equipment			

