



RISK RATING 1 HIGH 2 MEDIUM 3 LOW	SAFE WORK METHOD STATEMENT Title: : Pothole Patching Operation Ref No: 1	I approve the use of this Safe Work Method Statement: NAME: _____ POSITION: Department Manager SIGNATURE: _____ DATE: ___/___/___
		Project: PATCHING A POTHOLE ON A ROADWAY
Critical Steps in this Activity:	Potential Hazards:	Safety Controls:
<ul style="list-style-type: none"> Preparation for operation MEDIUM 	<ul style="list-style-type: none"> Inadequate planning 	<ul style="list-style-type: none"> Identify people, Ppe, equipment, potential hazards and safety controls prior to commencement of works Team leader to issue traffic management plan to work crew All relevant signs to be placed on vehicle Team leader to arrange extra signs and traffic control as required MSDS's for flocon operations are in vehicle for kerosene & emulsion products
<ul style="list-style-type: none"> Loading truck with metal & sand MEDIUM 	<ul style="list-style-type: none"> Machinery 	<ul style="list-style-type: none"> Stand clear of the loading operation and in a position where the operator can see you
<ul style="list-style-type: none"> Loading truck with emulsion and kerosene HIGH 	<ul style="list-style-type: none"> Coupling not fitted correctly Spill of materials while filling or after filling Ignition of kerosene 	<ul style="list-style-type: none"> Ensure that PPE is worn, including eye protection and gloves Inspect coupling for wear and tear Do not over fill tank No smoking will filling kerosene
<ul style="list-style-type: none"> Driving to work site HIGH 	<ul style="list-style-type: none"> Traffic Drive into other people, road users or plant Drive off embankment Poor Drivers 	<ul style="list-style-type: none"> Be in possession of proper drivers/operators license Being aware whilst driving Travel at a safe speed according to road conditioned and load

<ul style="list-style-type: none"> • Traffic control • HIGH 	<ul style="list-style-type: none"> • Poor Drivers • Inappropriate traffic control 	<ul style="list-style-type: none"> • Follow traffic management plan from team leader • Ensure the traffic control measures are appropriate for all weather conditions • Use of appropriate Ppe issue high visibility clothing etc • Stay alert for traffic on worksite • Aftercare signage to be left if working on intersection and surface is loose from aggregate or stone dust
<ul style="list-style-type: none"> • Repair of pothole • MEDIUM 	<ul style="list-style-type: none"> • Manual Handling • Noise • Vibration • Traffic • Hazardous substance • Loose Material 	<ul style="list-style-type: none"> • Practice solid lifting/bending technique when performing task • Operator to wear hearing protection when working near noisy plant & equipment • For vibration reduce exposure time by crew rotation • Be aware of traffic, tourist when working on roads • Always follow safety advise on MSDS's for emulsion and kerosene • Aftercare signage to be left if working on intersection and surface is loose from aggregate or stone dust
<ul style="list-style-type: none"> • Moving to next site • MEDIUM 	<ul style="list-style-type: none"> • Drivers • Manual Handling 	<ul style="list-style-type: none"> • Collect equipment and rubbish • Do not ride on back of truck • Move traffic control signs to new job as per traffic management plan • Be aware of lifting signs and frames onto vehicles

License/Training		List Plant-Equipment	
Drivers License Work Activity Induction Red Card		<i>Flocon, Loader, whacker plate, Shovel, Broom, Signs</i>	
List: /Personal Protective Equipment required for this Activity	List Equipment Maintenance Checks required for this Activity	Engineering Certificates	Hazardous Substance
<i>Hi visibility clothing</i> <i>Ear Protection</i> <i>Sunglasses</i> <i>Sunscreen</i> <i>Broad Brimmed Hat</i> <i>Safety Boots</i> <i>Insect Repellent</i>	<i>Daily equipment checks</i> <i>Plant Pre-start up check list</i>	Type	<i>Kerosene</i> Type
Duties & Responsibilities			
To ensure the safety of co-workers and general public. To report all incidents and near misses to team leader. Ensure equipment is in safe working order. Perform safety checks of equipment			

