



RISK RATING 1 HIGH 2 MEDIUM 3 LOW	SAFE WORK METHOD STATEMENT Title: : Weed & Grass Trimmer Ref No: 1	I approve the use of this Safe Work Method Statement: NAME: _____ POSITION: Department Manager SIGNATURE: _____ DATE: ___/___/___
		Work Site/Project/Depot:
Critical Steps in this Activity:	Potential Hazards:	Safety Controls:
<ul style="list-style-type: none"> Pre inspection of weed/grass trimmer MEDIUM 	<ul style="list-style-type: none"> Missing or loose parts Lack of maintenance 	<ul style="list-style-type: none"> Before running trimmer. Check for missing, wore, and loose parts. Ensure guards are attached. Inspect fuel lines and fuel tank Adjust handle and strap for comfort and balance If unit is unsafe to operate place a tag on the handle and take to workshop red area for repair.
<ul style="list-style-type: none"> Operator MEDIUM 	<ul style="list-style-type: none"> Lack of training 	<ul style="list-style-type: none"> On job training should be held for any new employee's Read the operators manual Locate all safety switches on machine You should be in good physical health
<ul style="list-style-type: none"> Worksite HIGH 	<ul style="list-style-type: none"> Uneven or steep terrain Holes in ground Bottle Or glasses Hidden objects Snags 	<ul style="list-style-type: none"> Inspect the area before using the unit Remove the objects which the unit could throw or become entangled with Remember where there are obstructions to be avoided Remove all dead branches Mark all hazards before starting Public and other workers must be warned Children must be prevented from coming within range while the trimmer is in use

<ul style="list-style-type: none"> • Proper PPE • MEDIUM 	<ul style="list-style-type: none"> • Bees and snakes • Flying objects • Dust, glass, rocks, cans and wood • Hearing loss 	<ul style="list-style-type: none"> • Wear safety glasses or goggles as eye protection • Face shield may be used only if goggles or safety glasses are underneath • Wear ear plugs or ear muffs for hearing protection • Gloves must be worn • Long sleeve and long pants and sturdy boots • Dust masks maybe worn
<ul style="list-style-type: none"> • Operations • HIGH 	<ul style="list-style-type: none"> • Flying objects • Cutting head • Hot muffler • Hot gear shaft 	<ul style="list-style-type: none"> • Never operate the cutting head above your knees • Always start the unit on the ground • Shut down immediately if the unit starts to shake or vibrate • Keep feet and hands away from rotating cutting head • Do not operate one handed • Always hold the unit with your fingers and thumbs encircling the handles • Avoid touching muffler and gear shaft until the unit has time to cool
<ul style="list-style-type: none"> • Fuelling • MEDIUM 	<ul style="list-style-type: none"> • Fire • Spills 	<ul style="list-style-type: none"> • Fill unit from labeled fuel container only • Let unit cool before refueling • Never refuel running unit • Wipe any spilled fuel from unit and move away before starting unit
<ul style="list-style-type: none"> • Cleanup • MEDIUM 	<ul style="list-style-type: none"> • Slippery surface 	<ul style="list-style-type: none"> • Make sure before you leave area that all paths have been swept to stop public from slipping over on cut grass

License/Training		List Plant-Equipment	
Drivers License Work Activity Induction		<i>Ute, Fuel, Timmer</i>	
List: /Personal Protective Equipment required for this Activity	List Equipment Maintenance Checks required for this Activity	Engineering Certificates	Hazardous Substance
<i>Hi visibility clothing</i> <i>Ear Protection</i> <i>Long sleeve and long pants</i> <i>Eye Protection</i> <i>Combination Helmet</i> <i>Safety Boots</i> <i>Mask</i>	<i>Plant log sheet</i>	Type	<i>Fuel</i> Type
Duties & Responsibilities			
To ensure the safety of co-workers and general public. To report all incidents and near misses to team leader. Ensure equipment is in safe working order. Perform safety checks of equipment			

