



RISK RATING 1 HIGH 2 MEDIUM 3 LOW	SAFE WORK METHOD STATEMENT Title: Woodchipper Operation Ref No: 1	I approve the use of this Safe Work Method Statement: NAME: _____ POSITION: MANAGER SIGNATURE: _____ DATE: ____/____/____
		/Project: WOODCHIPPING TREE BRANCHES
Critical Steps in this Activity:	Potential Hazards:	Safety Controls:
<ul style="list-style-type: none"> Conduct plant log sheet check HIGH 	<ul style="list-style-type: none"> Faulty or damaged equipment 	<ul style="list-style-type: none"> Test the operation of emergency shut down prior to the woodchipper leaving depot
<ul style="list-style-type: none"> Ensure enough people are on hand to feed chipper operations and lookout HIGH 	<ul style="list-style-type: none"> General public near chipper 	<ul style="list-style-type: none"> Implement traffic management plan also try and barricade area of work from public and other people
<ul style="list-style-type: none"> Feed the chipper from a side position away from the front of feed chute. Once the feed rollers catch the operator is to move away from the feed line of the chipper MEDIUM 	<ul style="list-style-type: none"> Manual handling injuries 	<ul style="list-style-type: none"> Park chipper as close to works as practicable. Cut limbs into manageable pieces for 1 person to lift
<ul style="list-style-type: none"> Feed the bulk end of branches into chipper in feed rollers first MEDIUM 	<ul style="list-style-type: none"> Entrapment/Amputation 	<ul style="list-style-type: none"> Do not remove any guards from chipper. Ensure machine is switched off, and all moving parts are stopped before working on machinery

<ul style="list-style-type: none"> • Never climb onto, or stand on the in feed chute of the chipper • MEDIUM 	<ul style="list-style-type: none"> • Entrapment/Amputation 	<ul style="list-style-type: none"> • Ensure the operator does not have loose items of clothing that may get caught or snag on pruning material as it is fed into the chipper
<ul style="list-style-type: none"> • Always stop the in feed rollers prior to correcting an action or clearing up small pieces of wood or leaves on the machine • MEDIUM 	<ul style="list-style-type: none"> • Trip hazards 	<ul style="list-style-type: none"> • Do not place hands or other body parts in the openings of the chipper. Do not use metal pushers to push pruning's into feed opening
<ul style="list-style-type: none"> • Weather Conditions • MEDIUM 	<ul style="list-style-type: none"> • Heat, floods, fire, fog, rain, winds and lightening 	<ul style="list-style-type: none"> • Carry water in hot conditions. Wear wet weather clothing in winter. At times these activities may have to be rescheduled to another time because of conditions.
<ul style="list-style-type: none"> • Clean up worksite & remove any signs or barricades • MEDIUM 	<ul style="list-style-type: none"> • Trip hazards • Traffic • Manual handling • Signs 	<ul style="list-style-type: none"> • Ensure there is no prune material left on the ground in close proximity to the operation position which may cause a trip hazard. Always wear PPE and make sure footing is firm when getting out of vehicles. Pull vehicles off roadway as far as practicable when picking up signs. Always use correct lift when placing signs onto trucks
<ul style="list-style-type: none"> • Records • MEDIUM 	<ul style="list-style-type: none"> • Traffic/Public 	<ul style="list-style-type: none"> • Always fill in all forms after each days work as later on these records could help if we have any claims against council
<ul style="list-style-type: none"> • Clean up of wood chipper • LOW 	<ul style="list-style-type: none"> • Cut and grazes • Eye damage 	<ul style="list-style-type: none"> • Wear protective equipment and safety boots, when washing down chipper after use. Make sure you always wear eye protection incase of flying debris

Licenses & Training	List Plant-Equipment
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<i>Red Card General Induction</i>	<i>5m Truck, Chainsaws, Files, Polesaws, Rakes, Woodchipper, Ute.</i>
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List: /Personal Protective Equipment required for this Activity	List Equipment Maintenance Checks required for this Activity	Engineering Certificate	Hazardous Substance
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<i>Hi visibility clothing</i>	<i>Daily equipment checks</i>	Type	Reference/Document
<i>Ear Protection</i>	<i>Plant Pre-start up check list</i>	<i>Traffic Management Plan</i>	<i>Fuel</i>
<i>Long pants</i>			<i>Oil</i>
<i>Sunscreen</i>			
<i>Combination Helmet incorporating hard hat, full face shield & hearing protection</i>			
<i>Safety Boots</i>			

Duties & Responsibilities

<p>To ensure the safety of co-workers and general public. To report all incidents and near misses to team leader. Ensure equipment is in safe working order. Perform safety checks of equipment</p>

Safe Work Method Statement

The personnel listed below have been made aware of and understand the procedure, hazards and control measures outlined in the Safe Work Method Statement. They will abide by the control measures outlined within the Safe Work Method Statement.

Name	Position	Signature

Any changes, additions or deletions made to this Safe Work Method Statement are to be covered with the above personnel and The Principal Contractor representative at a Toolbox meeting. (Record date and time of Toolbox meeting below)

Date: _____

Time: _____

Comments: _____

Reviewed by: _____

Date: _____