

<p>RISK RATING</p> <p>1 HIGH</p> <p>2 MEDIUM</p> <p>3 LOW</p>	<p>SAFE WORK METHOD STATEMENT</p> <p>Title: : Working at Height above 2trs</p> <p>Ref No: 1</p>	<p>I approve the use of this Safe Work Method Statement:</p> <p>NAME: _____ POSITION: Department Manager</p> <p>SIGNATURE: _____ DATE: ___/___/___</p>
		<p>Work Site/Project/Depot:</p>
<p>Critical Steps in this Activity:</p>	<p>Potential Hazards:</p>	<p>Safety Controls:</p>
<ul style="list-style-type: none"> • Elevated work platform (EWP) • MEDIUM 	<ul style="list-style-type: none"> • Falling from heights • Serious bodily injury • Death 	<ul style="list-style-type: none"> • Only a competent person who has attended training and is appropriately certified to operate an EWP • Whilst working in the machine all persons must be attached at all times • Until the platform is completely lowered it is forbidden for any person to exit the basket
<ul style="list-style-type: none"> • Fall arrest equipment • MEDIUM 	<ul style="list-style-type: none"> • Falling from heights • Serious bodily injury • Death 	<ul style="list-style-type: none"> • All persons that are to use fall arrest equipment are to be appropriately trained and competent to do so • All fall arrest equipment is to be inspected with records kept by a competent person at least every 6 months • Before use all fall arrest equipment is to be inspected for damage and general wear and tear

<ul style="list-style-type: none"> • Scaffolding • MEDIUM 	<ul style="list-style-type: none"> • Falling from heights • Serious bodily injury • Death 	<ul style="list-style-type: none"> • Only a competent and ticketed person is to erect scaffolding • All scaffolding is to be erected and dismantled as per: Australian Standards • For all scaffolding erected the scaffolder is to supply a handover certificate which is to be kept on site until the scaffold has been dismantled • Scaffolders are to be inspected by a competent person and records kept on site: <ul style="list-style-type: none"> • Before first use and within every 30 days • After alteration or repair • After any event likely to effect the stability of the scaffold(eg: storms or strong winds etc)
<ul style="list-style-type: none"> • Ladders • MEDIUM 	<ul style="list-style-type: none"> • Falling from heights • Serious bodily injury • Death 	<ul style="list-style-type: none"> • Only industrial or commercial ladders (No domestic) are to be used • Ladders are to be placed at a slope of 4 (vertical) to 1 (horizontal) and appropriately tied off and secured
<ul style="list-style-type: none"> • Work design and PPE • MEDIUM 	<ul style="list-style-type: none"> • Falling objects • Serious bodily harm • Injury to the public • Property damage • Litigation or civil action 	<ul style="list-style-type: none"> • The worksite is to be barricaded or fenced off to the public • All hand tools are to be attached by a lanyard (hand or belt) to prevent tools and equipment being dropped • If working off a scaffold, toe boards and handrails are to be fitted before work commences

<ul style="list-style-type: none">• Monitoring of site controls• MEDIUM	<ul style="list-style-type: none">• Falling from heights• Serious bodily injury• Death	<ul style="list-style-type: none">• All harnesses and fall equipment is to be checked for damage and wear and tear before use• All barricading and/or fencing is to be checked for appropriateness every morning before work commences• All of the work crew are to be observant of the public and the exclusion zones to ensure effectiveness• Regular workplace inspections are to be conducted by:<ul style="list-style-type: none">• OH&S Rep• Supervisors• Managers
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License/Training		List Plant-Equipment	
Drivers License Work Activity Induction Red Card Correct licenses for machine		<i>EWP, Fall arrest equipment, Scaffolding, Ladders</i>	
List: /Personal Protective Equipment required for this Activity	List Equipment Maintenance Checks required for this Activity	Engineering Certificates	Hazardous Substance
<i>Hi visibility clothing</i> <i>Ear Protection</i> <i>Eye Protection</i> <i>Sunscreen</i> <i>Combination Helmet</i> <i>Safety Boots</i>	<i>Plant log sheets</i>	Type WH&S Regulation 1997 Scaffolding Standards 2004 Australian Standards AS/NZS	Type
Duties & Responsibilities			
To ensure the safety of co-workers and general public. To report all incidents and near misses to team leader. Ensure equipment is in safe working order. Perform safety checks of equipment			

